

MOHAVE COUNTY BOARD of SUPERVISORS

P.O. Box 7000
Website - www.mohave.gov

700 West Beale Street

Kingman, Arizona 86402-7000
TDD - (928) 753-0726

District 1
Travis Lingenfelter
(928) 753-0722

District 2
Hildy Angius
(928) 758-0713

District 3
Buster D. Johnson
(928) 453-0724

District 4
Jean Bishop
(928) 753-8618

District 5
Ron Gould
(928) 758-0739



County Manager/County Engineer
Sam Ellers
Telephone (928) 753-0729

Clerk of the Board
Laura Skubal
Telephone (928) 753-0731

Revised 10-18-2024

**AGENDA
NOTICE OF REGULAR MEETING, PUBLIC HEARINGS
OF THE MOHAVE COUNTY BOARD OF SUPERVISORS
OCTOBER 21, 2024 - 9:30 AM
700 W. BEALE STREET - KINGMAN, ARIZONA**

*If the public wishes to address the Board regarding Public Hearings or Regular Agenda items, they may fill out the Request to Speak Form located in the back of the room (**speaking on items, other than Public Hearings, will be at the discretion of the Chairperson**). The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form, will be enforced.*

PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.

MEMBERS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.

9:00 A.M. EXECUTIVE SESSION FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) & (4) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.

9:30 A.M. MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE.

**** THE BOARD OF SUPERVISORS MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO DISCUSS AND CONSIDER ITEMS NOTICED ON THE AGENDA WITH A **, PURSUANT TO A.R.S. 38-431.03(A) (1), WHICH AUTHORIZES DISCUSSIONS AND CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE, OR EMPLOYEE OF THE COUNTY.**

THE BOARD OF SUPERVISORS MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. 38-431.03 (A) (3) (4) & (7).

MOTION AND ACTION TO CALL FOR AN EXECUTIVE SESSION TO BE HELD NOVEMBER 4, 2024, AT 9:00 A.M., FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) (4) & (9) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.

OFFICIAL BUSINESS TO COME BEFORE THE BOARD:

- *1. Discussion of pending or contemplated litigation claims and demands.
2. Committee and/or Legislative Reports.
3. Lobbyist report from HighGround, Inc.
4. County Manager's Report.

CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H), a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who

have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

PRESENTATIONS:

Mohave County Park Police Coordinator Todd Davison and Public Works - Parks wish to formally recognize Noah Brock for his emergency response and lifesaving actions.

BOARD OF SUPERVISORS CONSENT AGENDA

(Items 5 - 33)

The following items listed under CONSENT AGENDA will be considered as a group and acted upon by one motion with no separate discussion of said items, unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

5. Approve the utilization of Sourcewell Cooperative Contract No. 081721-CXT, Prefabricated Concrete Buildings, with CXT Incorporated, Spokane Valley, Washington, and sign CXT Quote dated, September 17, 2024, for the purchase of two (2) Cortez prefabricated cast concrete restroom/shower buildings to be delivered and installed at the Chloride Community Park and Mt. Tipton Community Park with a total purchase price of \$397,172.00, sourced to the previously approved District 4 ARPA funds, on behalf of Public Works – Parks Division. Approve continued use of the cooperative contract through October 15, 2026, should Sourcewell exercise the available renewal option, and subject to approved budgeted project funding. – **Procurement**
6. Approve and sign Contract Amendment No. Four (4) to Contract No. 21-PS-08-01, On-Call Surveyor Services, with Ardurra Group, Inc.; Tampa, Florida; extending the contract through December 18, 2025, with all other terms and conditions remaining the same. – **Procurement**
7. **Sitting as the Board of Directors of the Mohave County Flood Control District:** Approve and sign amendments to Contract No. 21-PS-07, On-Call Professional Civil Engineering Services, with (-01) JE Fuller Hydrology & Geomorphology, Inc., Tempe, Arizona; (-02) Wilson & Company, Inc., Albuquerque, New Mexico; (-03) Kimley-Horn, Phoenix, Arizona, (-04) Stantec Consulting Services Inc., Chandler, Arizona; and (-05) Ardurra Group, Inc., Tampa, Florida, extending the contracts through December 18, 2025, with all other terms and conditions remaining the same, on behalf of the Mohave County Flood Control District. – **Procurement**
8. Approve and sign Contract Amendment No. One, to Contracts No. 24-PS-21, Job Order Contract Roof and Roofing Systems, Installation, Services, Maintenance, and Associated Products, with (01) Northern Arizona Roof Services, Flagstaff, Arizona, and (02) Progressive Roof, Phoenix, Arizona, to add "49. Term and Renewal" to the Standard Terms and Conditions of the contracts, clarifying the County's intent for the contracts to commence on October 7, 2024, and remain in effect through October 6, 2025, with four additional one-year renewal options, with all other terms and conditions remaining the same, on behalf of Public Works. – **Procurement**
9. **Sitting as the Board of Directors for Mohave County Flood Control District:** Approve project award to McCormick Construction Co., accepting Job Proposal #212-0724-02, under Mohave County Contract 20-PS-19-03 – Job Order Contract (JOC) Earthworks and Channel Maintenance, to perform requested maintenance work in the Williams Channel, owned by Mohave County Flood Control District, from Tamarack Street southwest about 300 feet, for a "not to exceed" amount of \$124,014.23 sourced to fund 30524500-43970. This project will bolster the integrity of the channel while allowing the channel to perform as intended. – **Procurement**
10. Approve the utilization of Arizona State Cooperative Contract No. CTR059314, New Vehicle Purchases, with Courtesy Auto of Mesa, LLC, Mesa, Arizona, effective through March 16, 2025, for the purchase of two (2) 2025 Dodge Durangos for the Sheriff's Office at \$57,229.55, for a total cost of \$114,459.10 Funding for these vehicles will be sourced to previously approved grant funds from the State of Arizona (80823909-48500), on behalf of the Public Works Department – Fleet Services Division. – **Procurement**
11. **Sitting as the Board of Directors for Mohave County Flood Control District:** Approve project award to Lewis Equipment Services, LLC, accepting Job Proposal #111-0924-10, under Mohave County Contract 20-PS-19-02 – Job Order Contract (JOC) Earthworks and Channel Maintenance,

to perform requested maintenance work in the Mohave Channel, owned by Mohave County Flood Control District, from Gordon Drive north to Bank Street for a "not to exceed" amount of \$149,967.60 sourced to fund 30524500-43970. This project will allow water to drain as intended in the channel and repair the damaged structure. – **Procurement**

12. Approve the utilization of Arizona State Cooperative Contract No. CTR059315, New Vehicle Purchases, with Courtesy Chevrolet, Phoenix, Arizona, effective through March 16, 2025, for the purchase of two (2) 2025 Chevrolet Tahoes for a total cost of \$149,509.85. Funding for these vehicles will be sourced to previously approved grant funds from the State of Arizona (80823909-48500) on behalf of the Public Works Department – Fleet Services Division. – **Procurement**
13. Approve and sign Contract Amendment No. One, to Contracts No. 24-PS-14, Job Order Contract (JOC) HVAC Contractors, Service and Parts, with Mesa Energy Systems DBA EMCORE Services (-01), Las Vegas, Nevada; Air Control Home Services (-02), Lake Havasu City, Arizona; and Ambient Edge, LLC (-03), Kingman, Arizona, to add General Conditions and "49. Term and Renewal" to the Standard Terms and Conditions of the contracts, clarifying the County's general construction requirements for JOC projects and the intent for the contracts to commence on July 15, 2024, and remain in effect through July 14, 2025, with up to four (4) additional one-year renewal options, with all other terms and conditions remaining the same, on behalf of Public Works. – **Procurement**
14. Approve utilization of Mohave Cooperative Contract No. 23G-AZF-0131, Facility Furnishings, with Arizona Furnishings, Phoenix, Arizona; and sign Quote No. S2824007-2 to purchase furnishings for the Sheriff's Office Reach Out Facility in the amount of \$171,370.77, sourced to adopted budget funds (41090448), on behalf of Public Works - Facilities Division and the Sheriff's Office. Approve continued use of the cooperative contract through January 30, 2029, should the Mohave Cooperative exercise all available renewal options and subject to approved budgeted project funding. – **Procurement**
15. Approve the multi-award and sign contracts 24-PS-22, Job Order Contract (JOC) Emergency Water System Repair; to Lewis Equipment Services, Kingman, Arizona (-01) and Premier Backhoe Inc, Fort Mohave, Arizona (-02) for an initial one-year term, commencing upon award, and the option to renew the contracts for up to four (4) additional one-year periods, on behalf of Public Works – Facilities Division. Projects will be awarded on an as-needed basis, and all funding will be in accordance with adopted budgets per fiscal year. – **Procurement**
16. Approve the award and sign Contract No. 2025-007-IFB, Mohave County Lake Havasu City (LHC) Probation/County Attorney's Office Tenant Improvement, to T.R. Orr, of Kingman, Arizona, to perform Lake Havasu City (LHC) Probation/County Attorney's Office Tenant Improvement for the lump sum amount of \$117,000. Further, approve a construction contingency allowance of \$11,700 (10%) for Mohave County authorized essential work to address any unforeseen conditions and enable project completion for a full construction budget of \$128,700, on behalf of Public Works Department – Facilities Division. Funding for this project will be sourced to the previously BOS approved ARPA II Grant FY23-FY27 issued by the Supreme Court of Arizona – Administrative offices of the Courts. – **Procurement**
17. Approve and authorize the Chairman to sign the Women Infant and Children (WIC) and Breastfeeding Peer Counseling (BFPC) Program Contract, CTR 067941 Amendment No. 1, for \$734,608.00 and \$57,736.00, respectively, CTR 067941, for SFY 2024, from October 1, 2024, through September 30, 2025, and Mohave County budget adjustments for FY 2024-2025 for the WIC fund, 229-04-5140. There will be no Mohave County budget adjustments for FY 2024-2025 for the BFPC fund, 229-04-5141. – **Public Health**
18. Authorize the Public Works Director to approve an application for a special event permit within Mohave County rights-of-way for the Route 66 UltraRun Marathon from Seligman to Topock where participants will occupy portions of Oatman Highway during the marathon event on Saturday, November 9, through Monday, November 11, 2024, upon applicant's fulfillment of Mohave County Public Works Special Events Permit Policy requirements. – **Public Works**
19. Set a public hearing on December 2, 2024, to consider and adopt a new and modified fee schedule for Mohave County Parks and the Mohave County Fairgrounds. – **Public Works**
20. Approve the adoption of BOS Resolution No. 2024-209 to accept a grant of 100-foot-wide ingress and egress and public utility easement by Arizona Series 3 for Superstition Drive in the Valle Vista area and authorize the Clerk of the Board of Supervisors to sign said easement acceptance. – **Public Works**
21. Approve the appointment pursuant to A.R.S. § 48-2107(A), Dan Oehler, Robert Cutler, Terry Constantino, and Mike Doyel to serve as directors on the Bullhead City Pest Abatement District for

the remainder of the unexpired terms. Terms are for two (2) years. – **Elections**

22. Approve and authorize the County Manager to sign a Memorandum of Understanding with the Arizona Department of Homeland Security (AZDOHS) that allows the Arizona Department of Administration, in coordination with AZDOHS, to retain and manage \$33,084 from FFY 2024 State Homeland Security Grant Program Subrecipient Agreement # 240507-01 for cybersecurity efforts for government jurisdictions and first responder agencies. – **Risk and Emergency Management**
23. Accept the backup material modified Addendum A for the FY25 Court Appointed Special Advocate (CASA) Program, which includes \$11,636.80 in remaining FY24 grant funds, adopt the attached revised FY25 budget for CASA in Fund 837-1-2901, and permit Superior Court to expend the funds in accordance with the grant funding agreements. – **Superior Court**
24. Authorize Finance to revise the Governor's Office of Highway Safety (GOHS) FY25 budget 80923901 per attached revenues and expenditures. – **Sheriff**
25. Approve Mohave County's warrant registers for September 2024 in the amount of \$7,470,309.93. – **Finance**
26. Approve the report of routine personnel actions taken during the pay period of September 7, 2024, through September 20, 2024, and acknowledge the report for routine Superior Court personnel actions taken during the pay period of September 7, 2024, through September 20, 2024. – **County Manager**
27. Approve the Landowner System Conservation Implementation Agreement (SCIA) for the Calendar Year 2025 between Mohave Valley Irrigation and Drainage District and Mohave County for the fallowing of County-owned land in the district for water conservation purposes and authorize the County Manager to sign the agreement and any associated documents, on behalf of Mohave County. – **County Manager**
28. Accept the 10 "Over-the-Counter" highest bids (\$17,426.00), plus \$40.00 processing fees for each parcel (\$400.00), for Assessor's Parcel Numbers: 244-08-052, 339-19-153, 312-14-100A, 334-09-152B, 334-03-206A, 333-18-512, 333-18-519, 333-18-543, 333-18-544, and 333-18-545 for a grand total of \$17,826.00. The total amount to be abated is \$48,091.04. – **Clerk of the Board**
29. Approve the May 6, 2024, May 9, 2024, June 17, 2024, July 1, 2024, and August 8, 2024, Board of Supervisors meeting minutes. – **Clerk of the Board**
30. Approve \$10,000 of American Rescue Plan Act (ARPA) funds from District 5's allocation for the purchase of coolers and support equipment for the Mohave County Risk and Emergency Management Department. – **Supervisor Gould**
31. Authorize Finance to revise the Governor's Office of Highway Safety (GOHS) FY 25 budget 80923903 per attached revenues and expenditures. – **Sheriff**
32. Approve August 2024 Monthly Report for Procurement Activity between \$10,000 and \$100,000. – **Procurement**
33. Approve the utilization of Sourcewell Cooperative Contract No. 120122-MBS, Unified Communication and Contact Center Solutions, awarded to Mitel Business Systems, Mesa, AZ; and sign Quote Number 000387 and Summary of Work and Solution Overview; for the purchase of County phone system upgrades, hardware, installation and one year of maintenance and support at a total purchase price of \$601,685.98, plus applicable tax (not to exceed \$700,000); on behalf of the Information Technology Department, utilizing previously approved District 3 ARPA funding allocation. – **Procurement**

PUBLIC HEARINGS:

SCOTT HOLTRY, DEVELOPMENT SERVICES DIRECTOR:

34. Open Public Hearing: Discussion and possible action RE: Approve the adoption of BOS Resolution No. 2024-201 – A **REZONE** of Assessor's Parcel No. 306-07-201 from an A-R (Agricultural-Residential) zone to a C-RE (Commercial Recreation) zone, to allow for an RV Park in the Golden Valley vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) *Arizona Revised Statutes § 11-814.D relating to County Zoning states that if twenty percent (20%) of the property owners by area and number within the zoning area file protests to the proposed change, the change shall not be made except by a three-quarter (3/4) vote of all members of the Board of Supervisors. Per this statute, 21% of owners oppose the rezone, representing 24% of the area.* **CONTINUED FROM OCTOBER 7, 2024, BOS MEETING.**

DOUG SCHUSTER, MOHAVE COUNTY SHERIFF:

35. Open Public Hearing: Discussion and possible action RE: Approve the Mohave County Sheriff's Office request to update video recording fees as follows: \$11.50 for 15 minutes of video, \$23.00 for 30 minutes of video, \$34.50 for 45 minutes of video, and \$46.00 per 1 hour of video. The one-time fee per copy shall not exceed \$46.00 per video hour reviewed.

REGULAR AGENDA:

KEN CUNNINGHAM, HUMAN RESOURCES DIRECTOR:

36. Discussion and possible action RE: Approve the following exceptions to the General Fund hiring Freeze, approved on August 21, 2023: Clerk of Superior Court – Court Services Assistant Position; Information Technology – Systems Analyst Position; and Development Services – Planning Technician Position.

LUKE G. MOURNIAN, CPA, CHIEF FINANCIAL OFFICER:

37. Discussion and possible action RE: Approve the Board of Supervisors authorization for maintenance and operation of the fifteen (15) outside bank accounts listed in backup material.

TARA L. ACTON, NIGP-CPP, CPPB, PROCUREMENT DIRECTOR:

38. Discussion and possible action RE: Approve award and signature of Contract No. 2025-004-IFB, Courthouse Annex Remodel, to Concord General Contracting, Mesa, Arizona; for the lump sum bid amount of \$6,073,203, with a construction contingency of \$911,067 (approximately 15%) for Mohave County authorized essential work to remodel the Courthouse in Kingman, and a Public Works Administration fee of \$60,730 (approximately, 1%) – a total Construction budget of \$7,045,000. Further, approve the establishment of a complete revised FY25 project budget at \$8,039,000 which includes the construction budget above, previously approved expenses at \$273,000, and allowances for additional related expenses of up to \$721,000. The additional related expenses include such items as revisions to the cast iron sewer line design, inspection and testing costs, furniture and equipment, and audio visual and IT equipment. This recommended revised FY25 budget anticipates an overall budget to actual savings of \$2,660,998 for fund 41090444, on behalf of Public Works – Facilities Division.

TRAVIS LINGENFELTER, MOHAVE COUNTY SUPERVISOR, DISTRICT 1:

39. Discussion and possible action RE: Authorize preliminary approval of a Board of Supervisor's District 1 project to use American Rescue Plan Act (ARPA) funds in the amount not to exceed \$139,784 to make roadway improvements to Superstition Drive in partnership with WECOM Fiber.

HILDY ANGIUS, CHAIRMAN, MOHAVE COUNTY BOARD OF SUPERVISORS:

40. Discussion and possible action RE: Cancel the December 16, 2024, Board of Supervisors meeting.
41. Discussion and possible action RE: Approve the request for distribution of \$9378.00 in American Rescue Plan Act (ARPA) funds to WestCare for the purchase of playground equipment and landscaping at WestCare's, Corky's House for women and children.

TRAVIS LINGENFELTER, MOHAVE COUNTY SUPERVISOR, DISTRICT 1:

42. Discussion and possible action RE: Accept the resignation of Dalton Barlow as the District 1 representative to the Mohave County Planning and Zoning Commission, effective December 31, 2024.
43. Discussion and possible action RE: Accept the resignation of Dalton Barlow as the District 1 representative to the Mohave County SIR/EBT, effective December 31, 2024.
44. Discussion and possible action RE: Approve the reappointment of Kathy Cook as the District 1 representative to the Mohave County Library District Citizen's Advisory Committee, term to be effective January 1, 2025, through December 31, 2027.
45. Discussion and possible action RE: Approve the reappointment of Michael Bradshaw as the District 1 representative to the Mohave County Planning and Zoning Commission, term to be effective January 1, 2025 through December 31, 2027.
46. Discussion and possible action RE: Approve the distribution of American Rescue Plan Act funds from District 1's allocation in the amount of \$5,074.40 to Dig It Kingman Community Garden for the payment of water utility costs.

RYAN H. ESPLIN, CHIEF CIVIL DEPUTY COUNTY ATTORNEY:

47. Discussion and possible action RE: Authorize the Arizona Attorney General's Office, or its designee, to defend Mohave County in the tax lawsuit, South Point Energy Center, L.L.C v. Arizona Department of Revenue and Mohave County, case No. TX-2024-000240.

BUSTER JOHNSON, MOHAVE COUNTY SUPERVISOR, DISTRICT 3:

48. Discussion and possible action RE: Rescind the General Fund hiring freeze enacted on August 21, 2023, effective immediately.

HILDY ANGIUS, CHAIRMAN, MOHAVE COUNTY BOARD OF SUPERVISORS:

- **49. Discussion and possible action RE: Approve a pay increase of 5% to the County Manager's current annual salary, effective November 7, 2024.
50. Discussion and possible action RE: Approve the Funding Agreement between the Bullhead City Morning Kiwanis and Mohave County for the distribution of \$15,620.00 in American Rescue Plan Act (ARPA) funds for the payment of swim lesson registrations for Bullhead City area children and youth.

LUKE G. MOURNIAN, CPA, CHIEF FINANCIAL OFFICER:

51. Discussion and possible action RE: Approve obligating remaining \$640,432.12 of ARPA funds to the County General Fund under the Provision of Government Services expense category, and further approve year-end obligation of any remaining ARPA funds in the same manner.

Supporting documentation for agenda items may be reviewed by [clicking here](#) or in the Clerk of the Board's Office, 700 W. Beale Street, Kingman, Arizona. Pursuant to the Americans with Disabilities Act (ADA), Mohave County endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. For an accommodation please contact the Board of Supervisors office at 928-753-0731.