

MOHAVE COUNTY BOARD of SUPERVISORS

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County Manager/County Engineer
Sam Ellers
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Action Agenda

Clerk of the Board
Laura Skubal
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AGENDA NOTICE OF REGULAR MEETING AND PUBLIC HEARINGS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS FEBRUARY 03, 2025 – 9:00 AM 700 W. BEALE STREET - KINGMAN, ARIZONA

If the public wishes to address the Board regarding Public Hearings or Regular Agenda items, they may fill out the Request to Speak Form located in the back of the room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form, will be enforced.

PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.

MEMBERS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.

9:00 A.M. EXECUTIVE SESSION FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) & (4) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.

NONE HELD

9:30 A.M. MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE.
MEETING WAS CALLED TO ORDER AT 9:30 A.M.

THE BOARD OF SUPERVISORS MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. 38-431.03 (A) (3) (4) & (7).

MOTION AND ACTION TO CALL FOR AN EXECUTIVE SESSION TO BE HELD FEBRUARY 18, 2025, AT 9:00 A.M., FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) (4) & (9) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.

APPROVED MOTION: GOULD/BORRELLI VOTE: 5/0

OFFICIAL BUSINESS TO COME BEFORE THE BOARD:

*1. Discussion of pending or contemplated litigation claims and demands.

NO REPORT GIVEN

2. Committee and/or Legislative Reports.

REPORT GIVEN BY SUPERVISOR GOULD

3. Lobbyist report from HighGround, Inc.

NO REPORT GIVEN

4. County Manager's Report.

REPORT GIVEN

PRESENTATIONS:

Review of the 2024 Judicial Workload Assessment
prepared by the National Center for State Courts (NCSC)
– Steve Moss, Mohave County Presiding Judge,

and Kip Anderson, Court Administrator

PRESENTATION GIVEN

Information on the feasibility of Night Court

- Steve Moss, Mohave County Presiding Judge, and
Kip Anderson, Court Administrator

PRESENTATION GIVEN

BOARD OF SUPERVISORS CONSENT AGENDA

(Items 5 - 34)

The following items listed under CONSENT AGENDA will be considered as a group and acted upon by one motion with no separate discussion of said items unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

**APPROVED MINUS ITEMS 8, 11, 21, 26, 28, 29, 32, AND 33 MOTION: GOULD/LETTMAN
VOTE: 5/0**

5. Approve the January 6, 2025, Board of Supervisors meeting minutes – **Clerk of the Board**
6. Recommend approval for a Special Event Liquor License for Barbara Ann Jimenez, 1595 East Joy Lane, Fort Mohave, Arizona; Event date February 9, 2025. – **Clerk of the Board**
7. Approve the adoption of BOS Resolution No. 2025-011 – **REZONE** of Assessor's Parcel No. 402-16-047 from a R-E/10A (Residential Recreation/Ten Acre Minimum Lot Size) zone to an A-R/10A (Agricultural Residential/Ten acre Minimum Lot Size) zone and a A-R/2A (Agricultural Residential/Two acre Minimum Lot Size) zone, to allow for a minor land division, in the Scenic vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
8. Approve the adoption of BOS Resolution No. 2025-012 – **SPECIAL USE PERMIT** for Assessor's Parcel No. 402-35-080 to allow for more than 10 dogs in an A-R (Agricultural Residential) zone, in the Littlefield vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
APPROVED MOTION: LINGENFELTER/BORRELLI VOTE: 5/0
9. Approve the adoption of BOS Resolution No. 2025-013 – A **REZONE** of Assessor's Parcel No. 229-14-176 from a C-MO (Commercial Manufacturing-Open Lot Storage) zone to a C-2 (General Commercial) zone, to allow for general commercial uses, in the Mohave Valley vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
10. Approve the adoption of BOS Resolution No. 2025-014 – A **REZONE** of Assessor's Parcel No. 306-40-001F from an A-R/5A (Agricultural Residential/Five Acre Minimum Lot Size) zone to an A-R (Agricultural Residential) zone, to allow for a minor land division, in the Golden Valley vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
11. Approve the adoption of BOS Resolution No. 2025-015 – A **PRELIMINARY PLAT and PETITIONS OF EXCEPTION** for Midway Estates, Tract 3088, a proposed subdivision of Assessor's Parcel Nos. 306-31-009 and -010A in the Golden Valley vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
APPROVED MOTION: MARTIN/BORRELLI VOTE: 5/0
12. Approve the adoption of BOS Resolution No. 2025-016 – A **REZONE** of Assessor's Parcel No. 346-03-009 from an A-R/36A (Agricultural Residential/Thirty-Six Acre Minimum Lot Size) zone to an A-R/15A (Agricultural Residential/Fifteen Acre Minimum Lot Size) zone, to bring the property into compliance, in the Bullhead City vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
13. Approve the adoption of BOS Resolution No. 2025-017 – A **REZONE** of Assessor's Parcel No. 331-13-077B from an A-R/8A (Agricultural Residential/Eight Acre Minimum Lot Size) zone to an A-R/5A (Agricultural Residential/Five Acre Minimum Lot Size) zone, to allow for a minor land division in the Kingman vicinity, Mohave County, Arizona. (**Commission recommended approval by unanimous vote**) – **Development Services**
14. Approve the adoption of BOS Resolution No. 2025-018 – A **PETITION OF EXCEPTION** for a waiver of providing the typical right-of-way widths for Ahrns Subdivision, Tract 3086, a proposed subdivision of Assessor's Parcel No. 310-13-058 in the Kingman vicinity, Mohave County, Arizona. (**Commission recommended approval by 8-1 vote [Patillo]**) – **Development Services**

15. Approve the adoption of BOS Resolution No. 2025-021- the **ACCEPTANCE OF THE AS-BUILT IMPROVEMENT PLANS, AND APPROVAL OF A FINAL RELEASE OF ALL REMAINING ASSURANCES** for the completion of improvements, and the **ACCEPTANCE OF THE ROADS INTO THE COUNTY'S ROAD MAINTENANCE SYSTEM** for Cerbat Vistas, Tract 3067-G, being a proposed subdivision located in a portion of Section 19, Township 22 North, Range 16 West, in the Kingman Vicinity, Mohave County, Arizona. – **Development Services**
16. Approve the adoption of BOS Resolution No. 2025-022 - approving the Intergovernmental Agreement between the State of Arizona Department of Housing and Mohave County Contract #518-25 providing grant funds in the amount of \$232,238.28, for the Housing of Persons with AIDS Program (HOPWA) for the period of November 15, 2024, through November 14, 2027; and approve budgets for Funds 87250845 in the amount of \$164,045.12 for program activities and 87250846 in the amount of \$68,193.16 for grant administration. Mohave County has been administering the Housing People with HIV/AIDS Program (HOPWA) since 2008. Budget provided in backup material. – **Community Services**
17. Approve and sign Amendment No. Four (4) to Contract No. 21-P-07, Sex Offender Treatment Services, with D&M Therapy, dba. DeLynn Lamb, Cedar City, Utah, extending the Contract for an additional two-year period effective February 7, 2025, through February 6, 2027, with all other terms and conditions remaining the same, on behalf of the Probation Department. – **Procurement**
18. Approve and sign Contract Amendment No. One (1), to Contract No. 24-P-05, Security Guards, with CBI Security Services, Peoria, Arizona, amending the contract to reflect special billing requirements for the Kingman Justice Court and North Canyon Consolidated Courts locations, and extending the contract through March 31, 2026, with all other terms and conditions remaining the same, on behalf of Mohave County Courts, the Mohave County Library District, the Risk Management Department, the Public Works – Parks Division, and other Mohave County Departments, as needed. Funding for these services will be through approved budgeted funds per fiscal year, as needed. – **Procurement**
19. Approve the purchase of a new 2025 420 Backhoe Loader using previously awarded Mohave County Contract No. 20-P-04-01, Heavy Equipment, Parts, Accessories, Supplies and Related Services, with Empire Southwest LLC of Tucson, AZ, at a cost of \$159,597.36. Funding for this purchase is through the FY25 approved budgeted fund 20534300-48000, on behalf of the Public Works – Fleet Services Division. – **Procurement**
20. Approve the adoption the FY2025-26 Jail Booking fee of \$87.94 and Daily Per Diem Housing Rate of \$113.08 as prepared and presented, with the new fees taking effect July 1, 2025. – **Finance**
21. Approve sponsorship fee values and catalog for all the planned 2025 Mohave County Parks events for the purpose of helping to make the 2025 events successful, affordable, and enjoyable for the community. Further, it allows Parks to transfer sponsorship fees back into each respective facility's operating budget with the stipulation that all sponsorship will be brought to the Board for review and acceptance quarterly. – **Public Works**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
22. Approve and authorize the Chairman to sign on behalf of the Board, a Franchise Agreement renewal for the location, construction, maintenance, and operation of a water distribution and wastewater system within the Beaver Dam area of Mohave County, owned and operated by Biasi Water Company. – **Public Works**
23. Acknowledge extinguishment application proposal for Robert Hooper, owner of APN's 122-14-010, 122-39-004 and 122-14-014, in Yucca area, a 60 foot wide, 1285.98 foot long, more or less, Ingress/Egress and Public Utility Easement between APN 122-14-014 (Parcel 128) and APN 122-14-010 (Parcel 124) being East Granite Road and continuing along same East Granite Road that portion being 60 foot wide, 1287.24 feet long between APN 122-39-004 (Parcel 2617) and APN 122-39-011 (Parcel 2621); along with South Rifle Road being 84 foot wide and 1289.25 foot long, more or less, between APN 122-14-010 and APN 122-39-004 and continuing along same South Rifle Road that portion being 84 feet wide, 1277.15 feet long, more or less, between APN 122-14-014 (Parcel 128) and APN 122-39-011 (Parcel 2621); where these Ingress/Egress and Public Utility Easements were granted per Mohave County Record of Surveys 018/068K and 015/055B within Township 15 North, Range 16 West, Sections 11 and 12 of the Gila-Salt River Meridian, Mohave County, Arizona, and further authorize Public Works to process said extinguishment application, serve notice, solicit public comment and set a public hearing at a future, regularly scheduled Board of Supervisors meeting, for the purpose of Board of Supervisors consideration of said extinguishment as provided in ARS 28-7214. – **Public Works**
24. Acknowledge and accept the Grant of the public ingress-egress and utility easements from the

owners of APN 404-26-085, Royce Cox and Chester Cox Family, LLC, being a 16 foot wide by 258 foot long and a 24 foot wide by 1,405 foot long public utility easement, 0.869 acres, more or less, and a 30 foot wide by 266 foot long public ingress-egress and utility easement, 0.183 acres, more or less, as shown on Proposed Parcel Plat Map of a portion of Section 28, Township 41 North, Range 6 West of Gila and Salt River Base and Meridian, Mohave County, Arizona, in the Colorado City area, as prepared by Alpha Engineering, and further authorize the Clerk of the Board of Supervisors to sign the acceptance statement on the Original Mylar for and on behalf of Mohave County. – **Public Works**

25. Acknowledge receipt of and refer to Public Works, a petition to the Mohave County Board of Supervisors requesting that South Elfrida Road from West Shipp Drive to West Abrigo Drive, located in the Golden Valley area, a distance of approximately 0.50 miles, be accepted into the Mohave County Road System for regular maintenance subject to meeting all applicable requirements and subsequent Board approval. – **Public Works**
26. Acknowledge receipt of and refer to Public Works, a petition to the Mohave County Board of Supervisors requesting that (1) West Fireside Drive from South Butch Cassidy Road to South Arlington Road, a distance of approximately 3.98 miles, (2) South Arlington Road from West Fireside Drive to West Brittlebush Drive, a distance of approximately 1.00 miles, (3) West Tackstem Drive from South Arlington Road to South Clife Road, a distance of approximately 0.50 miles, located in the Southern Yucca area, be accepted into the Mohave County Road System for regular maintenance subject to meeting all applicable requirements and subsequent Board approval. – **Public Works**
DENIED MOTION: GOULD/LETTMAN VOTE: 5/0
27. Approve the donation in the amount of \$25,000 from SuperCat Fest for Kids to the Mohave County Sheriff's Office Boating Safety program. Revised budget for donation ORG 31423901 Project Code 1406 attached in the backup materials. – **Sheriff**
28. Accept the funds from the Best Friends Network Grant in the amount of \$3,210, which covers the out-of-county travel for the Administrative Services Director and Shelter Manager to attend the Best Friends National Conference held on February 20-22, 2025, at the invite of Best Friends Animal Society, and deposit the funds into the Animal Shelter General Fund org 27623914-39510-1438 and Travel 43310-1438. – **County Manager**
APPROVED CONTINUING ITEM TO THE NEXT BOS MEETING, FEBRUARY 18, 2025
MOTION: GOULD/LETTMAN VOTE: 5/0
29. Accept monetary donations with an approximate value of \$1,005 for the Mohave County Animal Shelter. Accept non-monetary donations with an approximate value of \$13,620.90 for the Mohave County Animal Shelter. – **County Manager**
APPROVED MOTION: LINGENFELTER/GOULD VOTE: 5/0
30. Approve the report of routine County business authorized by the County Manager for the time period of October 9, 2024, through January 12, 2025. Approve routine personnel actions taken during the pay period of December 14, 2024, through January 10, 2025, and routine Superior Court personnel actions taken during the pay period of December 14, 2024, through January 10, 2024. – **County Manager**
31. ~~Request Kip Anderson, Court Administrator, to evaluate the suggestion for 'night courts' in Mohave County and report back to the Board of Supervisors during our regular session.~~
Supervisor Lettman-Item pulled as a consent item - presentation to be given.
32. Approve the appointment of David Wayt as Judge Pro Tempore for the Superior Court in Mohave County as requested in Administrative Order 2025-07. - **Superior Court**
APPROVED MOTION: BORRELLI/LETTMAN VOTE: 5/0
33. Accept the Petsmart Rewards Grant in the amount of \$5,000 and approve the revised budget. – **County Manager**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
34. Approve the Intergovernmental Agreement (IGA) between Mohave County and Virgin River Domestic Wastewater Improvement District (VRDWID) to enable Mohave County to provide compliance and procurement assistance with the Arizona Department of Housing (ADOH) Funding Agreement for the VRDWID as required by the ADOH State Community Development Block Grant (CDBG) Program. - **Community Services**

PUBLIC HEARINGS:

SCOTT HOLTRY, DEVELOPMENT SERVICES DIRECTOR:

35. Open Public Hearing: Discussion and possible action RE: Approve the adoption of BOS Resolution No. 2025-019 – an **AMENDMENT TO THE MOHAVE COUNTY GENERAL PLAN** from a High-Density Residential land use designation to a Suburban Development Area land use designation, and a **REZONE** from a C-2 (General Commercial) zone to an A-R (Agricultural Residential) zone, to allow for RVs as temporary residences for Assessor’s Parcel Nos. 402-84-024, -025, -026, -027, -028, -029, -030 and -031 in the Scenic vicinity, Mohave County, Arizona. **(Commission recommended approval by unanimous vote)**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
36. Open Public Hearing: Discussion and possible action RE: Approve the adoption of BOS Resolution No. 2025-020 – a **PETITION OF EXCEPTION** for a waiver of providing the typical street, curb and gutter cross section for Fort Mohave Airpark, Tract 4238, a proposed subdivision of Assessor’s Parcel Nos. 227-02-122 and -123 and 227-07-110C, in the Fort Mohave vicinity, Mohave County, Arizona. **(Commission recommended approval by 7-2 vote [Kirkham, Gillette])**
APPROVED MOTION: GOULD/BORRELLI VOTE: 4/1 (LETTMAN)

REGULAR AGENDA:

STEVEN P. LATOSKI, P.E., PTOE – PUBLIC WORKS DIRECTOR:

37. Discussion and possible action RE: Approve or disapprove a \$3,600 Fairgrounds facility fee waiver for use of Expo Building curtain dividers to Desert Canyon Events, LLC for the Home and Garden Show from April 17, 2025, through April 20, 2025, at the Mohave County Fairgrounds whereby said waiver modifies the total event fee and County revenue collection from \$9,048 to \$5,448.
APPROVED CONTINUING ITEM TO THE NEXT BOS MEETING, FEBRUARY 18, 2025
MOTION: GOULD/LINGENFELTER VOTE: 3/2 (MARTIN/LETTMAN)

STEVE MOSS, MOHAVE COUNTY PRESIDING JUDGE:

38. Discussion and possible action RE: Approve the reappointment of Billy K. Sipe, Jr., Kenneth L. Gregory, Douglas Camacho, Aaron Demke, and Jill Davis as Judge Pro Tempore for the Superior Court in Mohave County as requested in Administrative Orders 2025-01, 2025-02, 2025-03, 2025-04, 2025-05. **(CONTINUED FROM JANUARY 21, 2025, BOS MEETING)**
APPROVED MOTION: LETTMAN/BORRELLI VOTE: 4/1 (GOULD)

LAURA SKUBAL, CLERK OF THE BOARD OF SUPERVISORS:

39. Discussion and possible action RE: Approve changes to the Mohave County Board of Supervisor's Rules of Order.
APPROVED CONTINUING ITEM TO THE NEXT BOS MEETING, FEBRUARY 18, 2025
MOTION: LINGENFELTER/GOULD VOTE: 5/0

CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H), a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

PUBLIC COMMENTS HEARD

ADJOURNMENT

Supporting documentation for agenda items may be reviewed by [clicking here](#) or in the Clerk of the Board's Office, 700 W. Beale Street, Kingman, Arizona. Pursuant to the Americans with Disabilities Act (ADA), Mohave County endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. For an accommodation please contact the Board of Supervisors office at 928-753-0731.