

MOHAVE COUNTY BOARD of SUPERVISORS

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County Manager/County Engineer
Sam Ellers
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Action Agenda

Clerk of the Board
Laura Skubal
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AGENDA NOTICE OF REGULAR MEETING AND PUBLIC HEARINGS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS JANUARY 21, 2025 – 9:00 AM 700 W. BEALE STREET - KINGMAN, ARIZONA

If the public wishes to address the Board regarding Public Hearings or Regular Agenda items, they may fill out the Request to Speak Form located in the back of the room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form, will be enforced.

PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.

MEMBERS OF THE MOHAVE COUNTY BOARD OF SUPERVISORS WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.

9:00 A.M. EXECUTIVE SESSION FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) & (4) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.

EXECUTIVE SESSION HELD

9:30 A.M. MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE.
MEETING WAS CALLED TO ORDER AT 9:46 A.M.

THE BOARD OF SUPERVISORS MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S) ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. 38-431.03 (A) (3) (4) & (7).

MOTION AND ACTION TO CALL FOR AN EXECUTIVE SESSION TO BE HELD FEBRUARY 3, 2025, AT 9:00 A.M., FOR DISCUSSION AND CONSULTATION WITH LEGAL COUNSEL IN ACCORDANCE WITH A.R.S. 38-431.03 (A) (3) (4) & (9) TO DISCUSS ITEMS NOTICED ON THE AGENDA WITH AN ASTERISK.

APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0

OFFICIAL BUSINESS TO COME BEFORE THE BOARD:

*1. Discussion of pending or contemplated litigation claims and demands.

NO REPORT GIVEN

2. Committee and/or Legislative Reports.

REPORT GIVEN BY SUPERVISOR BORRELLI

3. Lobbyist report from HighGround, Inc.

REPORT GIVEN BY NICK PONDER

4. County Manager's Report.

NO REPORT GIVEN

BOARD OF SUPERVISORS CONSENT AGENDA

(Items 5 - 46)

The following items listed under CONSENT AGENDA will be considered as a group and acted upon by

one motion with no separate discussion of said items unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

**APPROVED MINUS ITEMS 13, 15, 17, 18, 19, 20, 21, 22, 24, 32, 33, 34, 36, 37, 38, AND 39
MOTION: LETTMAN/GOULD VOTE: 5/0**

5. Approve a Special Event Liquor License for Daniel Roddy, The Lake Havasu Rockabilly Reunion, 699 London Bridge Road, Lake Havasu, Arizona. Event date: February 14-16, 2025. – **Clerk of the Board**
6. Approve a Special Event Liquor License for Chad Thomas Villamor, The Golden Shores Fire Department 46th Annual BBQ, 12950 Oatman Highway, Topock, Arizona. Event date: March 8, 2025. – **Clerk of the Board**
7. Approve the appointment of the following Democratic Precinct Committeemen: Kathryn Hammond (220); Eric Hansen (220); Rosanne Rosenberg (215); Cynthia Tate (216); Russel Cox (218); and Carol Duvall (220), as requested by the Democratic Central Committee. – **Clerk of the Board**
8. Approve setting a Budget Workshop for April 16, 2025, at 9:30 a.m. – **Clerk of the Board**
9. Approve the list of parcels (see backup materials) to be sold via tax deed auction, approve holding a Mohave County Board of Supervisor's Tax Deed Auction beginning March 3, 2025, through March 7, 2025, via Public Surplus, and direct the Clerk of the Board to advertise the auction according to ARS § 42-18302. – **Clerk of the Board**
10. Approve the issuance of a **NOTICE OF ASSESSMENT** in the amount of \$20,970.87 against Assessor Parcel No.: 343-21-207A on behalf of the Mohave County Development Services for remediation of an unsafe structure; authorize the chairman to sign the attached Abatement Assessment; and approve the recording of a lien against the property if the assessment is not paid in full within thirty (30) days of issue. – **Development Services**
11. Approve the adoption of BOS Resolution No. 2025-010 - the **ACCEPTANCE OF THE AS-BUILT IMPROVEMENT PLANS, AND APPROVAL OF A FINAL RELEASE OF ALL REMAINING ASSURANCES** for the completion of improvements, and the **ACCEPTANCE OF THE ROADS INTO THE COUNTY'S ROAD MAINTENANCE SYSTEM** for Cheyenne Meadows, Tract 3070-A, being a proposed subdivision located in a portion of Section 28, Township 22 North, Range 16 West, in the Kingman Vicinity, Mohave County, Arizona. – **Development Services**
12. Approve Development Services to enter into Contract No. EV24-0070 with Arizona Department of Environmental Quality for Water Pollution Prevention for all of Mohave County, except tribal lands. – **Development Services**
13. Approve the continued use of Kingman Healthcare, Inc. dba Kingman Regional Medical Center, in accordance with the Mohave County Procurement Code, Article III; Section 8. Competition Impracticable Procurement, for provision of inmate medical care that is beyond the capabilities of the Detention Facility's in-house medical services. Although each instance could be considered a micro-purchase, the annual cost of these services is likely to exceed \$100,000. Funding will be sourced to approved FY25 budgeted fund 10023902-44410. – **Procurement**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
14. Approve and sign Contract Amendment Two (2) to Contracts No. 23-PS-04, On-Call Construction Plan Review Services, with Shums Coda Associates, Inc., Pleasanton, California (-01); Bureau Veritas North America Inc., Scottsdale, Arizona (-03); SAFEbuilt Arizona, LLC, Loveland, Colorado (-04); and Willdan Engineering, Phoenix, Arizona (-05); renewing each contract for an additional one-year period through February 5, 2026, on behalf of the Development Services Department. West Coast Code Consultants (23PS04-02) declined to renew their contract. – **Procurement**
15. Approve the continued use of River Medical, Inc., in accordance with the Mohave County Procurement Code, Article III; Section 7. Sole Source Procurement, for provision of emergency transportation for inmate medical care that is beyond the capabilities of the Detention Facility's in-house medical services. Although each instance could be considered a micro-purchase, the annual cost of these services is likely to exceed \$100,000. Funding will be sourced to approved FY25 budgeted fund 10023902-44410. – **Procurement**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
16. Approve November 2024 Monthly Report for Procurement Activity between \$10,000 and \$100,000. – **Procurement**
17. Approve and sign Contract Amendment No. One (1) to Contract No. 24-PS-20, Engineering Design Services – Community Restroom Design, with Terracon Consultants, Inc., Salt Lake City, Utah, amending the contract to allow for the additional work and reimbursement of Arizona Department Environmental Quality (ADEQ) permitting fees in the amount of \$10,560. Further, approve the

transfer of \$10,560 from parks contingency fund 216078200-47960 to allow for payment; with all other terms and conditions remaining the same, on behalf of the Public Works Department – Parks Division. – **Procurement**

APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0

18. Approve and sign Amendment No. Three (3) to Contract 24-P-03, Janitorial Services – County Facilities in Lake Havasu City, with Newby Services, LLC; dba Spruce Goose Janitorial; Lake Havasu City, Arizona; removing the old Lake Havasu City Sheriff’s substation and adding the new substation effective January 6, 2025, and increasing the monthly fee by \$1,336.50 with all other terms and conditions remaining the same, on behalf of Public Works – Facilities Division. – **Procurement**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
19. Approve and sign the Treasurer’s Revolving Credit Agreement with Wells Fargo Bank, effective January 2, 2025, for coverage of current lines of credit for: Bullhead City Elementary School District, Bullhead City Fire District, Colorado City Fire District, Colorado City Unified School District, Golden Shores Fire District, Golden Valley Fire District, Lake Havasu Unified School District, Lake Mohave Ranchos Fire District, Northern Arizona Fire District, and School District No. 8 of Mohave County, as well as any new districts for which the Treasurer may need during the renewal term, on behalf of the Treasurer’s Office. – **Procurement**
APPROVED MOTION: LETTMAN/GOULD VOTE: 5/0
20. Ratify the Procurement Director’s approval and signature of Amendment No. Three (3) to Contract 19-P-08, Inmate Telephone Services, with ICSolutions, San Antonio, Texas, extending the contract for a six (6) month period, through July 16, 2025, with all terms and conditions remaining the same on behalf of the Sheriff’s Office. This is a revenue-generating contract. – **Procurement**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
21. Approve the utilization of General Services Administration (GSA) Contract No. 47QTCA23D000A, with Quality Associates Incorporated, effective through October 5, 2027, for the purchase of one (1) Zeuschel OP 800 Archive Writer that includes an OP800 workstation, 1-year maintenance, installation, and training for a total cost of \$107,126.48; further approve additional use of the cooperative contract for the remainder of the initial term (through October 5, 2027) for any additional purchases subject to available budgeted funds. Funding for this purchase will be through the approved FY25 budgeted funds 20112800-48000 and 20112800-43920, on behalf of the Recorder’s Office. – **Procurement**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
22. Approve the utilization of the GSA Contract No. GS-07F-069DA, Marine Craft, awarded to Lake Assault Boats, LLC, Superior, Wisconsin, for the purchase and outfitting of a dive/sonar boat equipped for both daily patrol and as a primary craft in rescue and emergency operations, for an amount not to exceed \$569,954, on behalf of the Sheriff’s Office. Funding for these services will be sourced to the budgeted grant funding awarded by the Arizona State Parks Board for this purpose. – **Procurement**
APPROVED MOTION: MARTIN/GOULD VOTE: 5/0
23. Approve December 2024 Monthly Report for Procurement Activity between \$10,000 and \$100,000. – **Procurement**
24. Approve and authorize the Chairman to sign the State Opioid Response (SOR) Mohave County Contract Amendment No.3 for CTR063747 for FY 2023-2024 to include the dates September 30, 2023, through December 31, 2023, to the contract amendment that ended on September 29, 2024, with no change in budget. – **Public Health**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
25. Approve and authorize the Chairman to sign the Suicide Prevention Capacity Building (SPCB) grant and direct finance to create a fund code to include the attached budget to fund suicide prevention efforts within Mohave County. – **Public Health**
26. Accept the dedication of a roadway dedication of right of way, known as Thompson Avenue, to the general public being the South 34 feet of the Northwest quarter Section 28, Township 22 North, Range 16 West, of the Gila and Salt River Meridian, Mohave County, Arizona, excepting therefrom Norrie Drive as dedicated on the First Amended Plat of Chaparral Mesa Tract 3024A, Records of Mohave County and authorize the Mohave County Clerk of the Board to sign said dedication. – **Public Works**
27. Acknowledge extinguishment application proposal from Carey Fearing, owner of APN 227-24-007, for the purpose of extinguishing a 20 foot wide Storm Water Retention Easement within Sage Hill Tract 4179, Lot 7, Block 1, and further authorize Public Works to process said extinguishment

application, serve notice, solicit public comment and set a public hearing at a future, regularly scheduled Board of Supervisors meeting, for the purpose of Board of Supervisors consideration of said extinguishment as provided in ARS 28-7214. – **Public Works**

28. Authorize the Public Works Director or designee to enter into a Temporary Construction Easement agreement with the owners of privately owned vacant land, parcel 210-59-002, along Highway 95 in the northern portion of Lake Havasu City, Arizona, to store chip seal aggregate material in connection with planned chip seal maintenance work in Spring 2025 at no cost to the County. – **Public Works**
29. Authorize the Public Works Director to approve an application for a special event permit within Mohave County rights-of-way for the Oatman-Gold Road Chamber of Commerce Annual Oatman Bed Races to be held on S. Oatman Highway in the Oatman Central Business District, on Saturday, January 25, 2025, from 11:30 AM to 2:00 PM, upon applicant's fulfillment of Mohave County Public Works Special Event Policy requirements. – **Public Works**
30. Approve and authorize staff to take the necessary steps to reissue Mohave County Check No. 507872 in the amount of \$84.16 payable to Golden Valley Improvement District water system customer Terri Calkins from the General Fund due to said check previously being stale-dated and the check funds deposited in the General Fund. – **Public Works**
31. Approve Mohave County's warrant registers for December 2024 in the amount of \$8,062,404.78. – **Financial Services**
32. Accept Information Only - Address Protection Program Fee Analysis - A Memorandum regarding additional information is being provided to clarify some of the points discussed at a previous Board of Supervisors meeting. - **Assessor**
NO ACTION TAKEN
33. Approve Amendment #7 to Inmate Hospitalization IGA YH-16-0018-08 with Arizona Health Care Cost Containment System (AHCCCS), adjusting the rates for hospitalization of inmates for a 24-hour period or longer as referenced in the Amendment, and authorize the Chairman of the Board of Supervisors to sign the Amendment on behalf of Mohave County. - **Sheriff**
APPROVED MOTION: GOULD/BORRELLI VOTE: 5/0
34. Approve agreement FAIN H79TI087838 between Arizona Complete Health-Complete Care Plan and the Mohave County Sheriff's Office for supporting the continuum of prevention, harm reduction, treatment, and recovery support services for Opioid Use Disorder (OUD) and other concurrent substance use disorders in the amount of \$70,000 and revise the budget (24523902 & 25023902). This contract is effective September 29, 2024, through September 29, 2025. - **Sheriff**
APPROVED MOTION: GOULD/LETTMAN VOTE: 5/0
35. Set a public hearing for March 3, 2025, to allow for a 30-day public review for the purpose of accepting the Edward Byrne Memorial Justice Assistance Grant (JAG) FY24 15PBJA-24-GG-04557-JAGX award with the Mohave County Sheriff's Office, and authorize the Chairman of the Board of Supervisors to sign the Certifications and Assurances by the Chief Executive of the Applicant Government form after the conclusion of the public hearing. If accepted and approved at the public hearing, revise the FY24 budget (31623908) for these funds in the amount of \$16,207. - **Sheriff**
36. Approve the Collection Agreement between the Mohave County Sheriff's Office and the Arizona Game and Fish Department for the purpose of supporting recreational boating law enforcement activities in the amount of \$125,000 and authorize the purchase of the items identified in the Agreement. Further, authorize the Finance Department to establish a new fund/project code and adopt the budget as submitted. - **Sheriff**
APPROVED MOTION: MARTIN/GOULD VOTE: 5/0
37. Approve the reappointment of Billy K. Sipe, Jr., Kenneth L. Gregory, Douglas Camacho, Aaron Demke, and Jill Davis as Judge Pro Tempore for the Superior Court in Mohave County as requested in Administrative Orders 2025-01, 2025-02, 2025-03, 2025-04, 2025-05. – **Superior Court**
APPROVED CONTINUING ITEM TO THE NEXT BOS MEETING MOTION: GOULD/BORRELLI VOTE: 5/0
38. Accept the application and make the appointment of Joseph Herrero on January 21, 2025, as a commissioner for the Public Lands and Recreation Commission representing Supervisor District 4, effective February 21, 2025, to February 06, 2029. – **Supervisor Martin**
APPROVED MOTION: MARTIN/GOULD VOTE: 5/0
39. Direct the Mohave County Attorney's Office and the Clerk of the Board to conduct its annual review, suggest revisions to the Mohave County Rules of Order, and bring them back to the

February 3, 2025, Regular Board of Supervisors' meeting. – **Chairman Lingenfelter**

APPROVED MOTION: GOULD/MARTIN VOTE: 5/0

40. Approve the appointment of the following Republican Precinct Committeemen: Leslie Tyler (210) and Gary Kordes (220), as requested by the Republican Central Committee. - **Clerk of the Board**
41. Recommend approval of a new liquor license application for Michael Shane Stigler for White Hills Mining Co., 20947 N Silver Eagle Drive, White Hills, Arizona, 96445; 012 Restaurant. - **Clerk of the Board**
42. Recommend approval of a new liquor license application for Lauren Kay Merrett for Maverik at 150 N Highway 91 Littlefield, Arizona, 96432; 010 Beer and Wine Store. - **Clerk of the Board**
43. Intentionally Left Blank
44. Intentionally Left Blank
45. Intentionally Left Blank
46. Intentionally Left Blank

REGULAR AGENDA:

RYAN H. ESPLIN, CHIEF CIVIL DEPUTY COUNTY ATTORNEY:

- *47. Discussion possible action RE: Pursuant to A.R.S. 38-431.03(A)(3) and (4), receive legal advice and an update regarding the current litigation in Charles De Shazer, et al. v. County of Mohave, et. al., (3:24-CV-08147-DWL, District of Arizona). Further, consider the County's position and possible settlement options and direct the County's attorneys regarding how to proceed with the litigation.

APPROVED DIRECTING THE COUNTY ATTORNEY TO PROCEED WITH ADVICE DISCUSSED IN EXECUTIVE SESSION MOTION: GOULD/LETTMAN VOTE: 5/0

RICH LETTMAN, MOHAVE COUNTY SUPERVISOR, DISTRICT 2:

48. Discussion possible action RE: Direct staff to create a policy allowing State and Federal elected officials (and their staff) to temporarily use county offices for meeting constituents and local elected officials, subject to the approval of the Board of Supervisors.

APPROVED MOTION: LETTMAN/GOULD VOTE: 5/0

RON GOULD, MOHAVE COUNTY SUPERVISOR, DISTRICT 5:

49. Discussion possible action RE: Approve a change to the Mohave County Personnel Policies and Procedures 6.307 (B) to add the Board of Supervisors District 5 Administrative Assistant, assigning a motor pool vehicle to be used for travel between the District 5 Fort Mohave office and the District 5 Lake Havasu City office. The assigned vehicle will be housed at the District 5 Fort Mohave office or the Mohave Valley Sheriff Substation.

APPROVED MOTION: GOULD/LETTMAN VOTE: 4/1 (MARTIN)

TRAVIS LINGENFELTER, CHAIRMAN, MOHAVE COUNTY BOARD OF SUPERVISORS:

50. Discussion and possible action RE: Authorize the signing of the joint letter to federal leadership advocating for boundary adjustments to the Baaj Nwaavjo I'tah Kukveni – Ancestral Footprints of the Grand Canyon National Monument to restore balanced land management and national domestic energy policy and security.

APPROVED MOTION: LINGENFELTER/GOULD VOTE: 5/0

51. Discussion and possible action RE: Mohave County Emergency Management Report on Fire Breaks and Vegetation Management for Wildland Fire Protection.

NO ACTION TAKEN

RICH LETTMAN, MOHAVE COUNTY SUPERVISOR, DISTRICT 2:

52. Discussion and possible action RE: CFO Luke Mournian and/or Attorney Esplin presenting to the Board of Supervisors the summarizing key points of two executed leases between Mohave County and the Mohave County Airport Authority regarding leased lands managed at the Laughlin/Bullhead International Airport.

NO ACTION TAKEN

53. Discussion and possible action RE: Direct the Clerk of the Board to invite the Mohave County Airport Authority (MCAA) to make a formal presentation in February regarding the operation of the

airport and uses of leased lands adjacent to it.

APPROVED INVITING MCAA TO MAKE A FORMAL PRESENTATION TO THE BOS IN MARCH MOTION: LETTMAN/GOULD VOTE: 5/0

SAM ELTERS, MOHAVE COUNTY MANAGER:

54. Discussion and possible action RE: Review and accept the January Monthly report to the Board regarding medical examiner services, and provide direction to staff regarding the plan for transition of medical examiner services from the current contracted service provider to the County.

NO ACTION TAKEN

JASON MITCHELL, DEPUTY COUNTY ATTORNEY:

- *55. Discussion and possible action RE: Pursuant to A.R.S. 38-431.03 (3) and (4), receive legal advice from the Mohave County Attorney's Office ("MCAO") regarding the Telecommunications Act of 1996 and the Board's denial of the Special Use Permit on December 2, 2024. Further, consider the County's position, and direct MCAO and/or staff to take any necessary actions based upon the discussion.

APPROVED DIRECTING COUNTY ATTORNEY TO PROCEED WITH ADVICE DISCUSSED IN EXECUTIVE SESSION MOTION: GOULD/LETTMAN VOTE: 5/0

CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H), a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

PUBLIC COMMENTS HEARD

ADJOURNMENT

Supporting documentation for agenda items may be reviewed by [clicking here](#) or in the Clerk of the Board's Office, 700 W. Beale Street, Kingman, Arizona. Pursuant to the Americans with Disabilities Act (ADA), Mohave County endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. For an accommodation please contact the Board of Supervisors office at 928-753-0731.